

ORDER FORM



3 ORDER: Not all columns are applicable for every item. Please see item description for information needed.

1 BILLING ADDRESS:

Company _____
 Name _____
 Address _____
 City/State/Zip _____
 Email Address _____
 Daytime Phone Number _____

Information from the catalog's back cover (if available):

Customer Number _____
 Promo Code _____

2 SHIP TO:

Please complete if different from the billing address.

Company _____
 Name _____
 Address _____
 City/State/Zip _____
 Daytime Phone Number _____

PG	ITEM NUMBER	QTY	PKG SIZE (PC-DZ-UN)	COLOR	DESCRIPTION	PRICE	TOTAL

MERCHANDISE TOTAL	
PERSONALIZATION TOTAL	
<i>Include subtotals from personalized items</i> SUBTOTAL	
SHIPPING & HANDLING	
APPLICABLE SALES TAX <i>See below</i>	
SUBTRACT ANY DISCOUNTS, CREDITS, GIFT CARDS OR CERTIFICATES FROM THE MERCHANDISE TOTAL	
TOTAL AMOUNT DUE	

4 PAYMENT METHOD:

Please check all that apply:
 Check or Money Order (Enclosed)
 Credit Card Number: _____ - _____ - _____
 Expiration Date: ___ / ___ / ___
M M Y Y
 Cardholder Signature: _____

PERSONALIZED PRODUCT INFORMATION:

	PAGE	ITEM NUMBER	QTY	DESCRIPTION	COLOR	INITIALS			PRICE	TOTAL
						FIRST	MIDDLE	LAST		
* Please see individual products online for character and line limits. Spaces and punctuation are considered characters.										
PERSONALIZATION *										
PERSONALIZATION PRODUCT TOTAL										
Not all columns are applicable for every item. Please see item description for information needed. Add this total to the order form above.										

CONTACT INFORMATION:
PHONE 800-228-2269
 TDD Relay Service 800-833-7352
 for the Hearing Impaired ask the operator to call
 Catalog Request 800-228-2269
 International Orders 402-331-6800 or 800-537-3857
 (Operadores bilingües (inglés/español) 800-457-6728
 Event Planning 800-228-0039
FAX 800-327-8904
 International Fax to 402-596-2364
MAIL Oriental Trading
 Mail Service, P.O. Box 2308
 Omaha, NE 68103-2308

you may email: orders@oriental.com.
 Requests must be made within 90 days of receipt of order. Customer Service must authorize refunds and returns in advance. All products must be returned with original labels affixed. Only unworn clothing items (shirts, pants, sets, jackets, dresses, pajamas, etc.) may be returned. Returns must include the name of the original purchaser. Food, candy items, costumes and personalized items are non-returnable. Refunds will exclude shipping and handling fees.

We regret that this service is not available on items shipped directly from our suppliers, personalized items and items shipped outside the contiguous 48 states. Certain zip codes may not qualify, please call for details.

	STANDARD	EXPRESS
	4-5 Business	3 Business
ORDER TOTAL	Days	Days
Up to \$25.00	\$6.99	\$13.99
\$25.01 to \$50.00	\$9.99	\$16.99
\$50.01 to \$75.00	\$12.99	\$18.99
\$75.01 to \$100.00	\$13.99	\$19.99
\$100.01 to \$125.00	\$14.99	\$20.99
\$125.01 to \$150.00	\$17.99	\$24.99
\$150.01 to \$200.00	\$19.99	\$26.99
Over \$200.00	10% of order	12% of order

Oriental Trading
 Mail Service, P.O. Box 2308
 Omaha, NE 68103-2308
 For more information on our Privacy Policy, please visit our website at orientaltrading.com.
California Consumers Notice of Collection and Opt Out Right. California consumers, please visit orientaltrading.com/CAPRIVACY for information about the categories of and purposes for which we collect and use personal information, the right to opt out of the sale of personal information and our privacy policy.
TERMS AND CONDITIONS
 Please see orientaltrading.com/h3-terms-conditions.fltr for terms and conditions governing all orders and customer interactions.
WARRANTY INFORMATION
 A copy of any written warranty is included with each invoice. To receive a copy before ordering, write to: Oriental Trading Warranty Information P.O. Box 2308 Omaha, NE 68103-2308
SALES TAX
 We currently collect sales tax in all states that impose a sales tax other than Missouri. Your purchase for delivery in Missouri is subject to sales and use tax unless it is specifically exempt and those states require that purchasers file the appropriate tax forms annually and report all taxable purchases. You may obtain additional information regarding whether or how to remit sales or use tax from your state's department of revenue, tax commission or similar tax collection authority.
 As a consequence of court decisions and state law changes, we expect to begin collecting sales tax in Missouri in the near future. For the most up-to-date listing of states for which we collect sales tax, please go to orientaltrading.com and click on Help & FAQ link found at the bottom of our website.

ORDER INFORMATION: PAYMENT OPTIONS
Cashier's check or money order:
 Do not send currency.
Check: Your check must be imprinted and have current address information. If you have a P.O. Box address printed on your check, please write your street address somewhere on the check. Returned checks are subject to a service charge of \$20 or the maximum allowed by law. Collection costs and all penalties permitted by law will also be assessed. We may electronically collect returned checks, service charges and other applicable charges.
Credit Card: MasterCard, Visa, Discover® Network and American Express.
Purchase Order: To establish open account terms, please call customer service to receive a credit application. (Allow 3-5 additional business days for new accounts).
 We accept PayPal for online purchases.

GIFT ORDERS
 On any order, you may enclose a personalized gift message at no extra charge. Ask our operators when ordering by phone.
ORDER FORMS
 Complete order forms can be downloaded from orientaltrading.com.
SHIPPING INFORMATION
 We use the most efficient carrier for your area. Shipping and handling charges include processing, handling, packaging and shipping costs. Shipping and handling times are approximate and not guaranteed. Rates are subject to change. Due to postal requirements, packages shipped to a P.O. Box often take, on average, 2 to 3 days longer than delivery to a physical address and additional fees. For faster shipping, please provide a physical street address or choose express or next day delivery. Contiguous U.S.: Allow 4-5 business days for Standard shipping and handling. Next Day Delivery and Express shipping and handling are available for additional charges. In most cases, Next Day Delivery orders arrive the next business day. Express orders arrive within 3 business days, and Express 2 business day service is also available if orders are received by Noon CST Monday through Friday.
 Next Day Delivery orders must be received by Noon CST Monday through Thursday to arrive the next business day; orders placed on Friday will arrive on Monday; orders placed Saturday through Sunday arrive on Tuesday.

Personalized and drop-shipped items may require longer delivery time. Visit orientaltrading.com for details.
APO/FFPO: The standard method of shipping is determined at the time the order leaves our warehouse. Allow 7-10 business days and use the Express rates as shown on the order form.
Alaska, Hawaii & U.S. Territories (Puerto Rico & Virgin Islands):
 Visit orientaltrading.com or call us at 800-228-2269 for shipping information.
International: Add 50% of your merchandise total for shipping and handling charges. Balance due will be billed or overpayment will be refunded.
GIFT CARDS
 Gift Cards are available in denominations from \$10 to \$500 and come in a personalized greeting card. For more details or to order, visit orientaltrading.com/giftcard or call 800-875-8480.
PRIVACY POLICY
 From time to time, we make our mailing list available to carefully screened companies whose products might be of interest to you. If you do not wish to receive these mailings, please call 800-228-2269, or send a note with your catalog mailing label to:

GROUP ORDERS
 If ordering as a group, please pay with a single check, money order or credit card.
RETURNS AND CREDITS
 If you have received items that you are not satisfied with, please call our Customer Service Department at 800-228-0475 to initiate an exchange or credit. If you prefer,